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RÉPUBLIQUE FRANÇAISE

AMBASSADE DE FRANCE AU SALVADOR

(mise à jour : 10/06/2014)

SHORT STAY VISA (up to 90 days)
SCHENGEN COUNTRIES

- **Personal and individual attendance is required**
- **Price of the short stay Schengen visa: the exchange value of 60€ in USD.**
- If you do not produce **all the requested documents (originals with their photocopies), the visa will be denied**
- The Consular Administration has full authority **to evaluate and request more documents** than those submitted by the applicant. Obtaining a visa is not always guaranteed and does not in itself grant you the right to enter a French or Schengen territory. **It is therefore necessary that you always carry with you the original documents used to obtain the visa.**
- **DO NOT PURCHASE your tickets until the visa has been approved.**

		REQUIREMENTS Please submit the following documents in **original and 1 copy per applicant**
	1.	2 **APPLICATION FORMS** The form must be completely and legibly filled in with black or blue ink, signed by the applicant and dated
	2.	2 **COLOR PHOTOS** The colour photo must be recent, passport size - (3,5cm x 4,5cm) and showing the full face, the forehead hairline and ears on a white background.
	3.	**PASSPORT** (+ **1 copy of the identity page and the validity of the passport**) valid for at least three months following the last day of your stay in France. *The validity of your passport **cannot exceed 10 years from the date of first issuance**. Make sure the passport has at least two blank pages left for visa purpose. Only these pages can be endorsed with the visa. Amendment pages can in no way be used for visas.*
	4.	**PROOF OF RESIDENCY IN EL SALVADOR / BELIZE** (original and copy)
	5.	**PROOF OF YOUR PROFESSIONAL SITUATION (+ 1 copy):** - an **up-to-date** letter from your employer in El Salvador/ Belize mentioning your annual salary, stating that your requested time of absence has been approved and confirming your continued employment on your return **(+ 1 copy)** - **AND** your last 3 payslips **(+ 1 copy)** **If you are a business owner:** provide instead - your business permit, license or registration **AND** your last tax returns **AND** your last 3 monthly bank statements.
	6.	**PROOF OF ACCOMODATION** (for the whole length of your stay) **(+1 copy)** o **<u>If you are staying with family or friend(s)</u>** you must present an "**Attestation d'Accueil**" (proof of lodging) which has to be obtained by your relatives or friends at the city hall ("Mairie"). **The <u>original</u> needs to be stamped by this consulate** to be valid and should be presented upon arrival in France. o **<u>If not</u>**: You must be able to prove that you have at least 120 € (euros) per day for each day you will stay in the Schengen countries Or you have to present: **- An hotel reservation - A tour Voucher**
	7.	**BUSINESS: If you are travelling for business in France**, the following documents (+ 1 copy), are also required: **An official business invitation letter from a company in France** and **a letter from your employer in stating**: -that you are going to France on their behalf and for what purpose -the name, address and contact number of the company to be visited - that your employer takes full responsibility for all your expenses while in France and guarantees your return to El Salvador/Belize. If you are attending a conference in France, please provide the name, location, and a contact person for that conference with registration or invitation.
	8.	**FINANCIAL GARANTEES (+ 1 copy):** your last 3 monthly bank statements and international credit card, cash etc.
	9.	**MEDICAL INSURANCE**: A **letter** from an insurance company **(+ 1 copy)** stating that you will be covered for any **medical, hospitalization** and **repatriation** expenses for at least 30 000€ during your stay in the Schengen countries.
	10.	**FLIGHT RESERVATION (+ 1 copy)** Complete **personal** itinerary or round trip ticket with confirmed dates. Open tickets are not accepted. **JUST BOOK your trip but DO NOT PURCHASE your tickets until the visa has been approved.**